



Call for Letters of Interest (LOI) Climate Change Adaptation Program (CCAP) 2012-2013

The deadline for submission is **December 31st, 2011**. Letters of Interest (LOIs) received after the deadline will not be considered.

1.0 Purpose

The purpose of this document is to assist applicants in submitting a Letter of Interest to Aboriginal Affairs and Northern Development Canada's (AANDC) Climate Change Adaptation Program (CCAP).

2.0 Background

Climate change poses a significant risk to human health and the environment, and has a greater impact on Aboriginal and northern communities than on other communities in Canada. Through the Climate Change Adaptation Program (CCAP), AANDC is supporting Aboriginal and northern communities to address risks and challenges posed by climate change impacts and to become more resilient.

This program, delivered by the Climate Change Division, is designed to support Canada's commitment to Aboriginal and northern peoples' pursuit of healthy and sustainable communities by allowing communities to prepare for challenges created by a changing environment.

CCAP is focused on working with organizations, institutions and communities that can take the lead in assessing and developing management strategies to adapt to the impacts of a changing climate; undertaking risk and vulnerability assessments; and identifying appropriate actions designs to reduce risks due to a changing climate and its impact.

Community involvement is important for successful climate change planning; therefore the CCAP requires that communities be involved in the projects supported by the program. Through the leadership of key community members, Aboriginal and northern communities can plan and adapt to climate change.

CCAP adds value toward community investments through supporting consideration of climate-related information in decision-making. It also works in collaboration with, and complements a number of related programs, including Health Canada's Climate Change and Health Adaptation Program for Northern First Nations and Communities and the Natural Resources Canada's Regional Adaptation Collaboratives.



3.0 Funding available under CCAP in 2012-2013

The amount of funding available for 2012-2013 under the AANDC's Climate Change Adaptation Program is [AMOUNT]. This amount covers projects to be funded across all provinces and territories. Projects funded will be selected on their merit; there will be no funding envelopes dedicated to every region.

4.0 Eligible Recipient

In the North* funding may be provided to:

- First Nations and Inuit or their organizations such as boards, committees, agencies, band operated enterprises or other entities as designated by the Chief and Council, Tribal Councils or Hamlet;
- Individuals;
- Organizations (eg., associations, not-for-profit institutions, education/research institutions, etc); and
- Other levels of government and other non-federal entities, public or private.

*The North is defined in this context as the Yukon, Northwest Territories, Nunavut, Nunatsiavut and Nunavik.

In the provinces funding may be provided to:

- First Nation communities, which includes:
 - a First Nation government in a province including a band or tribal council or its agent (including its wholly owned corporation) on the condition that the First Nation has indicated support for the project and for the legally designated representative to act as an Applicant through a formal band or tribal council resolution; and
- Innu communities where the applicant is on reserve or on Crown Land in the provinces;

But does **not** include:

- Departments, ministries and agencies of Canada or of a Province or Territory and federal, provincial departmental corporations or Crown corporations.
- Any other entity that delivers core municipal services.



5.0 Eligible Projects

i. Project Streams

Each call for letter of interest includes three project streams:

- Vulnerability assessment - development of vulnerability and risk assessment at community or regional level, identification of opportunities, assessments of impacts on local economies.
- Adaptation planning - development of adaptation plans and integration of adaptation into community plans.
- Knowledge transfer - initiatives to support knowledge transfer and adaptation to communities targeted by the program; tools and policy development, community relevant guidebooks, guidelines, best practices, studies, strategies, integration into decision-making.

ii. Project Criteria

CCAP's Technical Review Committee's recommendations for approval are based on the following criteria:

- the eligibility of the applicant (see point 4.0);
- the objectives of the project are consistent with program objectives;
 - Assessing and identifying vulnerabilities related to the impacts of climate change;
 - Developing climate change adaptation plans to address the impacts of a changing climate;
 - Providing relevant information and tools to support management of climate change vulnerabilities and opportunities; and
 - Supporting the sharing of information, tools, and best practices of vulnerability assessments and adaptation planning, and other relevant information.
- the methodology demonstrates how the proponent will address the objectives of the project;
- the project includes community involvement and engagement throughout the process;
- the project reflects the following principles:
 - risk management related to climate change for communities aiming at building safe and sustainable communities;
 - develops capacity at the community/organization level to increase the overall adaptive capacity of communities;
 - contributes to developing a strong information base integrating science, engineering practices, socio-economic development, and traditional knowledge, to foster sustainable communities; and
 - promotes a partnership approach, building on regional and national initiatives, and leveraging tools, knowledge and funding as available.



iii. Single and multi-year projects

Letters of Interest can be presented for one year or multi-year projects up to three (3) years. Each year starts on April 1st and ends on the following March 31st.

vi. Eligible expenses

Examples of eligible project expenses includes salaries and wages, transportation, accommodations and living allowance, training and workshops, professional services, research, communications, office supplies and equipment dedicated to the project, printing, community information initiatives, data collection, analysis and reporting, and administrative costs (maximum 15%).

iv. Maximum amount allowed per project per year

Funding can be provided to a maximum amount of \$200,000 per year per project.

6.0 Introduction to Application / Letter of Interest and Deadline

Interested applicants need to complete the LOI application form and return it to the Climate Change Adaptation Program by December 31, 2011 either by email at adaptation@aadnc-aandc.gc.ca, by fax at 819-953-2590, or by mail at the following address:

Climate Change Adaptation Program
Les Terrasses de la Chaudière
25 Eddy, 10th floor
Gatineau, Québec K1A 0H4

All Letters of Interest will be reviewed by CCAP's Technical Review Committee and successfully approved applicants will be invited to submit a fully developed proposal for funding consideration. These applicants will receive support from the Climate Change Division throughout proposal development process.

The deadline for submission of a LOI to CCAP is December 31, 2011.

For more information or to obtain a copy of the application form please send an email to adaptation@aadnc-aandc.gc.ca